

**MINUTES OF MEETING  
GRAND HAVEN  
COMMUNITY DEVELOPMENT DISTRICT**

A Regular Meeting of the Grand Haven Community Development District's Board of Supervisors was held on **Thursday, May 18, 2017** in the **Grand Haven Room, Grand Haven Village Center, 2001 Waterside Parkway, Palm Coast, Florida 32137** at **10:00 a.m.**

**Present at the meeting were:**

|                      |                     |
|----------------------|---------------------|
| Dr. Stephen Davidson | Chair               |
| Peter Chiodo         | Vice Chair          |
| Marie Gaeta          | Assistant Secretary |
| Tom Lawrence         | Assistant Secretary |

**Also present were:**

|                   |                            |
|-------------------|----------------------------|
| Howard McGaffney  | District Manager           |
| Scott Clark       | District Counsel           |
| David Sowell      | District Engineer          |
| Barry Kloptosky   | Operations Manager         |
| Robert Ross       | Vesta/AMG                  |
| Jay King          | Vesta/AMG                  |
| Ashley Higgins    | Grand Haven CDD Office     |
| Bob Cross         | Field Superintendent       |
| Mark Rohrbeck     | Celera I.T. Services, Inc. |
| Jim Gallo         | Resident                   |
| Vic Natiello      | Resident                   |
| Chip Howden       | Resident                   |
| David Ferguson    | Resident                   |
| Lisa Mrakovcic    | Resident                   |
| Sandra Trautwein  | Resident                   |
| Charlie Trautwein | Resident                   |
| Steve C_____      | Resident                   |
| Frances Kozer     | Resident                   |
| Tom H_____        | Resident                   |

**FIRST ORDER OF BUSINESS**

**CALL TO ORDER/ROLL CALL**

Mr. McGaffney called the meeting to order at 10:03 a.m., and noted, for the record, that Supervisors Davidson, Chiodo and Gaeta were present, in person. Supervisor Lawrence was not present at roll call. Supervisor Smith was not present.

**SECOND ORDER OF BUSINESS**

**PLEDGE OF ALLEGIANCE**

All present recited the Pledge of Allegiance.

**THIRD ORDER OF BUSINESS**

**MODIFICATIONS TO AGENDA**

The Board agreed to the following modifications to the agenda:

- Blue Ribbon Pools Proposal - Repairs at The Village Center Pool - \$74,000
- Celera I.T. Services, Inc.
- S.E. Cline Construction Proposal - Native Oak Court Asphalt Repair

**FOURTH ORDER OF BUSINESS**

**CONSULTANTS, GUEST REPORTS & PRESENTATIONS**

**A. David Sullivan, Flagler County Commissioner, District 3**

- **FY2017 Approved Colbert Lane Project(s)**

Mr. David Sullivan, Flagler County Commissioner, District 3, gave a PowerPoint presentation and discussed the following, regarding the County's Fiscal Year 2017 approved Colbert Lane project and other County projects:

- Colbert Lane Resurfacing Project Update - Route 100 to Palm Coast Parkway
  - Flagler County proposing to resurface and rehabilitate Colbert Lane from State Road 100 to Palm Coast Parkway; a total distance of approximately 7.05 miles, including milling, resurfacing, pavement marking and striping, new signage, construction, and maintenance of traffic within the existing right-of-way.
  - Funded through a grant and in the County's budget for \$1,712,500
  - Design - 90% completed
  - Construction scheduled to commence Fall, 2017
  - Colbert Lane will not be widened

Supervisor Davidson asked if the design included installation of reflective raised pavement markings (RPMs). Commissioner Sullivan would confirm. In response to a question, Commissioner Sullivan stated that he was not aware of plans to widen Colbert Lane, in the future; he was not sure what the City planned for the area near Tuscan Gardens. Given the current and upcoming construction, in the area, Supervisor Gaeta asked why the County planned

to resurface Colbert Lane in 2017. Commissioner Sullivan speculated that the grant probably had a time limit and delaying the project could increase the scope of the project. Mr. Vic Natiello, a resident, believed that the area near Daytona State College could be dangerous and asked the County to consider the double-striped passing/no passing areas when Colbert Lane is restriped. Commissioner Sullivan would relay those concerns. Mr. Chip Howden, a resident, asked that the County include bicycle crossing access ramps and repaint the helicopter landing emergency zone, outside of The Crossings. Commissioner Sullivan would verify whether a designated bicycle lane was part of the plans. Supervisor Lawrence suggested advertising that the sidewalks were “multi-use” so that bicyclists know they can use them.

- Harborview Marina – North of Roberts Road
  - Board approval history dating back to 2004
  - Zoned PUD, with the present Development Agreement adopted through Ordinance No. 2017- 02
  - 615 residential units (154 single family lots and 461 multi- family units) on 109.21 acres
    - 461 multi- family units on four lots - number of multi- family buildings not yet determined. Site plans have not been completed for the multi- family lots. Maximum building height is net 80’ from existing ground elevation.
  - Maximum 45, 738 sq. ft. of commercial, with no individual establishment exceeding 40,000 sq. ft. GFA
  - Site formerly part of Lehigh Cement Plant parcels
  - Preliminary plat and construction plans currently being revised to address staff comments
  - No active Land Development Permit
  - Future development through final plat will be known as Marina del Palma

Commissioner Sullivan reviewed the scope of the project. In response to a question about a maximum height of three stories, Commissioner Sullivan stated that the location was not subject to the City’s regulations; it was in unincorporated Flagler County. In response to a resident question, Commissioner Sullivan was not aware of any County plans to install sound barrier walls, along Colbert Lane. In response to Mr. Natiello’s question, Commissioner

Sullivan believed that various traffic count studies were conducted but there was not enough traffic to consider expanding Colbert Lane to four lanes. Ms. Lisa Mrakovcic, a resident, asked who approved construction of the six-story buildings. Commissioner Sullivan stated that the County approved the basic concept in 2004. In December, the plan was modified to eliminate having the lake connect to the Intercoastal. There was little to stop commencement of the project. Commissioner Sullivan would provide the name of the developer and/or landowner. Mrs. Sandra Trautwein, a resident, asked if the project would be completed in stages. Commissioner Sullivan stated that the developer must provide the plans and the Commission would be approved in stages. Supervisor Gaeta asked if the County required the developer to sell a specified percentage of units, prior to starting construction of the multi-family buildings. Commissioner Sullivan would inquire but believed that it was at the developer's discretion.

- Marina Village
  - Board approval history dating back to 2004
  - Presently owned by Lighthouse Harbor, LLC
  - Active land development permit limited to leveling site, excavation of basin (includes removal of excess soil offsite)
  - Zoned PUD, with the present Development Agreement adopted through Ordinance # 2008- 35
  - 89 acre total development area on East and West sides of Colbert Lane
  - 511 residential units (if West portion of project is developed with residential units, then minimum 89 units and maximum 156 units on West)
  - Maximum 160, 500 sq. ft. of commercial, retail, and/ or office uses (minimum 40,000 sq. ft. on East portion of project)
  - Up to 80 wet boat slips and up to 200 dry boat storage slips
  - Site formerly part of Lehigh Cement Plant parcels
  - Future development through final plat will likely be known ( in whole or in part) as Lighthouse Harbor

Commissioner Sullivan reviewed and discussed the planned construction. Discussion ensued regarding Hammock Dunes purchasing sand from the area and the County's beach sand needs. A resident asked if a light would be installed, once Marina Village was completed. Commissioner Sullivan stated that it would be a DOT matter but traffic would be monitored;

generally, the project would take many years to complete. Supervisor Gaeta asked if the Sea Ray plant would be required to address the fumes it emits. Commissioner Sullivan was not aware of any requirements. Discussion ensued regarding the fumes potentially affecting sales.

- RV Park – Between Palm Coast Plantation and Marina Village
  - Zoned C- 1 (Neighborhood Commercial)
  - Pending Application # 3070 to rezone from C- 1 (Neighborhood Commercial) to Planned Unit Development (PUD)
  - Request is for a twelve space recreational vehicle park and single-family residence on 5.63 acres (Parcel # 27- 11- 31- 4892- 00000- OORO)
  - Originally scheduled for Planning and Development Board public hearing on April 11, 2017
  - Scheduled for Planning and Development Board public hearing on May 9, 2017
  - Will be subsequently scheduled for Board of County Commissioners public Hearing

A resident voiced his opinion that an RV park would decrease property values.

- Cell Tower
  - Construction was underway

Supervisor Davidson asked Commissioner Sullivan to notify him of upcoming public hearings and meetings about these types of projects.

Regarding the Sea Ray plant, Mr. Steve C\_\_\_\_\_, a resident, asked who tested the air quality. Commissioner Sullivan did not know but was confident that it was carefully tested. Ms. Frances Kozar, a resident, believed that the County had a water shortage and asked about the impact of new construction. Commissioner Sullivan stated that the County did not have a water shortage; the situation was dependent upon the amount of water the St. Johns River Water Management District (SJRWMD) would allow to be pumped from the ground. A resident questioned if the County asked the SJRWMD for more water. Mr. Charles Trautwein, a resident, asked if the County proactively planned and prepared for the new development in the area, including traffic signalization, speed limits, high density, etc. Commissioner Sullivan stated that the County was prepared and noted that certain areas would not be developed. Referring to an area that had many accidents, before a light was installed, Mr. Tom H\_\_\_\_\_, a resident, asked how the County would handle dangerous traffic conditions on Colbert Lane. Commissioner

Sullivan stated that a light was eventually installed because the County and Sheriff demanded it from FDOT despite FDOT’s traffic study findings that a traffic signal was not warranted. Generally, a traffic study must confirm that a signal is necessary before FDOT will install one. Mr. Howden stated that the County’s Comprehensive Plan passed its time and he could not locate another plan that the County could use for budgeting. Commissioner Sullivan believed that the plan was to update the Comprehensive Plan.

**B. TGF Architect**

• **Village Center Complex Renovation Project**

This item was deferred to a future meeting.

▪ **Celera I.T. Services, Inc. - Budgeting**

***\*\*\*This item was an addition to the agenda.\*\*\****

Mr. Mark Rohrbeck, of Celera I.T. Services, Inc., (Celera), distributed and reviewed proposed Fiscal Year 2018 budget items, including upgrading the CDD laptop to Windows 10, upgrading memory on Operations Manger and Main Gate PCs, replace failing PCs at Creekside and the Main Gate, only as needed, and improving security.

Regarding the Customer Relations Management (CRM) server, Mr. Rohrbeck stated that it would be virtualized to switch it from the old hardware. The original thought to move the CRM to the Cloud, until a new system was purchased, would be very high; therefore, the CRM server should be replaced, as soon as possible. Ms. Higgins explained the intricacies of the District’s system with the computer tech; the designer must be consulted to determine how to manipulate the software to fit the District’s system. In response to Supervisor Gaeta’s question, Ms. Higgins stated that, as with most, the software would be proprietary.

Discussion ensued regarding the potential costs, how much to budget, whether the project could be completed in Fiscal Year 2017, etc. Supervisor Davidson indicated the estimated cost was needed for budgeting purposes.

**FIFTH ORDER OF BUSINESS**

**PUBLIC COMMENTS (3-Minute Rule; Non-Agenda Items)**

There being no public comments, the next item followed.

**SIXTH ORDER OF BUSINESS**

**STAFF REPORTS**

**A. District Engineer**

Mr. Sowell stated that permitting issues with the Lakeview Lane and Creekside Drive were resolved. The contractor must finalize the permits and commence work.

Mr. Sowell presented a draft Road Resurfacing plan, for Fiscal Years 2017 through 2021. Fiscal Year 2017 work was set but there were options to consider for Fiscal Years 2018 through 2021. The basis was primarily related to road age, not necessarily road conditions. The draft plan included the worst-case scenario for Fiscal Years 2019 through 2021, which was estimated at \$1.7 million. The roads were being evaluated to determine resurfacing needs and the best time to complete the work. Better estimates would be presented at the next meeting. The Request for Proposals (RFP) for the Fiscal Year 2016 and 2017 resurfacing projects was about 50% completed; a draft should be prepared by the next meeting. Discussion ensued regarding the scope of work that could realistically be completed, during Fiscal Year 2017, given the time needed to go out to RFP, and possibility of shifting some Fiscal Year 2017 and 2019 roads to Fiscal Year 2018.

**B. Amenity Manager**

Mr. Ross stated that the Memorial Day event would still be held. While The Village Center is closed, residents would not be able to rent the pool at Creekside.

**C. Operations Manager**

Mr. Kloptosky stated that the pickleball lighting was proceeding; however, since the city would not allow the electrician to obtain a permit, S.E. Cline Construction, Inc., (Cline), as General Contractor (GC), would obtain the permit. Two hot water heaters were being installed, on the south side, to service the men and women's shower rooms; a proposal for a hot water heater to service the café, was pending.

**▪ S.E. Cline Construction Proposal – Native Oak Court Asphalt Repair**

***\*\*\*This item was an addition to the agenda.\*\*\****

Mr. Kloptosky presented a proposal from Cline, for asphalt repairs on Native Oak Court. Option 1, for \$6,720, would be to patch areas. Option 2, for \$16,865, would be remove all asphalt and install new asphalt. Mr. Kloptosky would proceed with obtaining core samples, prior to proceeding with repair or resurfacing on Native Oak Court.

**▪ Blue Ribbon Pools Proposal – Repairs at The Village Center Pool - \$74,000**

***\*\*\*This item was an addition to the agenda.\*\*\****

Mr. Kloptosky presented a \$74,000 proposal from Blue Ribbon Pools (BRP), for pool beam and gutter repairs, installation of new gutter, step edge and lane marker tiles and installation of new pool and gutter surface. Photographs of the pool issues were presented. The problems were creating safety issues. Although the proposal was \$74,000, BRP recommended budgeting \$80,000, as additional issues could arise, once work commences. New ladders and a handrail would be an additional \$3,000 and grouting the spa and acid washing the surface would be \$1,000 more. The work could be completed within five to six weeks, if approved immediately. Supervisor Lawrence stated that funds were available in the Fiscal Year 2017 CIP budget. Discussion ensued regarding the scope of work, code and permit requirements, etc. An e-blast would be sent notifying residents of the extended closure.

**On MOTION by Supervisor Davidson and seconded by Supervisor Gaeta, with all in favor, the Blue Ribbon Pools proposal, for pool beam and gutter repairs, installation of new gutter, step edge and lane marker tiles and installation of new pool and gutter surface, in a not-to-exceed amount of \$85,000, was approved.**

Mr. Clark noted that the contract terms and conditions set forth by Blue Ribbon contain a binding arbitration provision, before the swimming pool arbitration board, which could be friendlier to the contractor. The District should request removal of that provision. Mr. Kloptosky would discuss this with Blue Ribbon.

Mr. Kloptosky stated that Mr. Bob Cross was hired as Field Superintendant.

Mr. Kloptosky discussed difficulties opening an account at Lowe's because Lowe's requires a personal guarantor on the account. He suggested that the Treasurer or Assistant Treasurer be designated. Supervisor Davidson directed Management to do what was necessary to open a Lowe's account. Mr. Clark stated that, as a governmental entity, the District could not have a personal guarantor on the CDD's account. Mr. McGaffney would discuss it with Management.

#### **D. District Counsel**

Mr. Clark provided the proposed Request for Proposals (RFP) for Emergency-Disaster Debris Removal, which would be discussed later in the meeting. The Federal Emergency Management Agency (FEMA) claim was ongoing but moving very slowly. Discussion ensued



regarding when FEMA might pay the claim, budgeting for disaster recovery, depletion of fund balance, as used for CIP projects, etc.

**E. District Manager**

**i. Upcoming Meeting/Workshop Dates**

**o COMMUNITY WORKSHOP**

**▪ June 1, 2017 at 10:00 A.M.**

The next workshop will be held on June 1, 2017 at 10:00 a.m.

**o BOARD OF SUPERVISORS MEETING**

**▪ June 15, 2017 at 10:00 A.M.**

The next meeting will be held on June 15, 2017 at 10:00 a.m.

**o COMMUNITY WORKSHOP**

**▪ July 6, 2017 at 10:00 A.M.**

The next workshop will be held on July 6, 2017 at 10:00 a.m.

Supervisor Davidson would not attend the June 15 meeting and July 6, 2017 workshop.

Mr. Kloptosky introduced Mr. Cross.

**\*\*\*The meeting recessed at 12:06 p.m.\*\*\***

**\*\*\*The meeting reconvened at 12:22 p.m.\*\*\***

**SEVENTH ORDER OF BUSINESS**

**CONSENT AGENDA ITEMS**

Mr. McGaffney presented the Consent Agenda Items for the Board’s consideration.

**A. APPROVAL OF UNAUDITED FINANCIAL STATEMENTS**

**i. Unaudited Financial Statements as of April 30, 2017**

Mr. McGaffney stated that assessment revenue collections were at 99%. Supervisor Davidson noted that the Fiscal Year 2017 “Engineering” budget was \$18,000 and questioned why it should be increased to \$30,000 in Fiscal Year 2018. Mr. McGaffney stated that it was increased because the District Engineer would oversee numerous projects, including road resurfacing and, possibly, The Village Center stuccoing. Supervisor Gaeta questioned if Hurricane Matthew was the reason the “Garbage - amenity facilities” line item, on Page 3, was at 68% and could go over budget. Mr. McGaffney would investigate the reason. Supervisor Davidson noted that “Insurance: workers’ compensation” was at 169% and asked if the District’s would be higher next year, which would require a budget increase. Mr. McGaffney

stated that the cost is based on history. The potential increase was accounted for in the proposed Fiscal Year 2018 budget; however, the District typically receives a credit, each year.

Discussion ensued regarding when insurance reimbursements related to Hurricane Matthew might be received.

Mr. McGaffney finished reviewing the unaudited financials.

**B. RATIFICATION OF APPROVAL OF HURRICANE RECOVERY INVOICES**

Mr. Kloptosky estimated total claims of \$416,000. Less the claim to FEMA, the claims against the District’s insurance would be approximately \$170,000. All but a few invoices were submitted. There were no items to ratify.

▪ **Blue Ribbon Pools Proposal – Repairs at The Village Center Pool**

Discussion resumed.

Mr. Kloptosky indicated that Blue Ribbon was agreeable to removing the arbitration provision and utilizing the same type of District contract that was previously used.

**On MOTION by Supervisor Lawrence and seconded by Supervisor Chiodo, with all in favor, the Consent Agenda Items, were approved.**

**EIGHTH ORDER OF BUSINESS**

**BUSINESS ITEMS**

**A. Discussion: Fiscal Year 2018 Capital Plan**

Mr. McGaffney recapped the CIP projects discussed earlier in the meeting. It was unlikely that all of the anticipated Fiscal Year 2017 road resurfacing work could be completed in the remainder of Fiscal Year 2017. If unspent, those funds would be returned to fund balance and could be reassigned to the Fiscal Year 2018 road resurfacing budget. Discussion ensued regarding prioritization of the road resurfacing work, reassigning budget funds, whether some resurfacing should be delayed so funds could be used for unforeseen work, etc. The following changes would be made to the Fiscal Year 2018 CIP budget:

Throughout: Change “2017” to “2018”

Line 5, “FY 2018 Road Projects”: Increase “\$500,000” to “600,000”

Line 6, “VC Generator, CERT Disaster Response Upgrades”: Split into the following three line items:

- ✓ “Community Emergency Radio Communications” for “7,500”
- ✓ “Village Center Emergency Power Back Up Power Supply” for “\$30,000”
- ✓ “Village Center Windstorm Glass Protection” for “\$12,500”

Discussion ensued regarding prioritizing those line items and the hurricane rating of The Village Center structure.

Line 26, “Upgrade Access Control system/software”: Increase “\$25,000” to “\$30,000”

Line 21, “Replace fence and windscreens on tennis courts 5-7”: Decrease “\$45,000” to “\$35,000”

#### **B. Consideration of/Decision on: RFP for Landscaping Services**

Mr. Clark stated that the RFP requested prices for three years and gave the option for Years 4, 5 and 6. While the current contractor’s response was not explicit about the annual pricing for Years 4, 5 and 6, the contract included a provision that would allow the contract to continue to extend itself through those years. With that, Mr. Clark supported doing nothing and allowing the current contract to continue, according to its terms, through Year 6, provided the price remain the same. Management would advise the current contractor that the District did not intend on terminating the current contract; therefore, it would continue, under the same terms and pricing.

#### **C. Consideration of/Decision on: RFP for Emergency Debris Removal Services**

Mr. Clark distributed and reviewed the RFP for Emergency Debris Removal Services, which arose because of FEMA’s interest in the District’s procurement process. In the future, this should satisfy FEMA’s requirement that the District comply with all State and Federal requirements for competitive procurement. Discussion ensued regarding:

- The terms and scope of the RFP
- Revising the RFP to give contractors the ability to bid individual portions, rather than all services
- Who could request emergency services
- Reducing the excess liability insurance coverage amount requirement, per Mr. Clark’s findings
- Throughout: Change Mr. Kloptosky’s address from “2001 Waterside Parkway” to “2 North Village Parkway”
- Necessity of private property waivers and how they would be obtained

- Page 10: Remove last three bullet points under “Debris Separation/Reduction and Debris Management Site (DMS):
- Page 11: Revise portions of “Disaster Recovery Technical Assistance” related to “Grand Haven’s Emergency Operations Center (EOC)”
- Page 11: Remove last bullet point

**On MOTION by Supervisor Chiodo and seconded by Supervisor Gaeta, with all in favor, authorizing Staff to proceed with the Request for Proposals for Emergency Debris Removal Services, revised, as discussed, was approved.**

**D. Consideration of/Decision on: Emergency Operations Center Project**

Supervisor Davidson presented the “DRAFT: Proposed GH Community Natural Disaster Response” list of ideas and things the District could do in a disaster situation:

- Create GH Community Disaster Response Working Group, including the CDD, GHMA, AMG/Vesta and CERT. Entities would create pre, during and post protocol and operations.

Regarding whether the Group could declare a local emergency, Mr. Clark stated that, generally, a local declared emergency would be declared by the City or County but the Group could call it something else; however, the Group would still not likely meet the statute requirements to declare a local emergency.

Supervisor Davidson distributed and discussed a handout detailing the CERT structure and post emergency operations procedures, in non evacuation and evacuation situations, such as Team Distribution and Search/Sweep Sectors, Command Communication Zones and the Command Center Layout and activities, including Desk #1 Check In, Desk #2 Damage Reports, Desk #3 Assignment and Resource Assessment and Desk #4 Documentation. Discussion ensued regarding communication issues during and after Hurricane Matthew, criteria for an emergency, the response process and what actions CERT would take.

Supervisor Davidson discussed the current backup system, which was a donated generator and batteries for the radios; communication could function for a few hours but not long-term. Supervisor Davidson read an email from Supervisor Smith:

*“I have serious reservations about the cost of this project. I have surveyed approximately 30 residents concerning this subject and its benefits and have received no support with proceeding at the current cost estimates. I recommend we revisit the underlying principals of what is necessary to adequately cover emergency communications for a one to two-day period.”*

Supervisor Davidson stated that this discussion was not about emergency communications for a one to two-day period.

➤ GH Community Emergency Radio Communications

Supervisor Davidson discussed the necessity for dependable emergency communication capabilities before, during and after a disaster. The repeater system and radios, discussed numerous times, would satisfy that need. The estimated cost was \$7,500 but less expensive, less capable options could be considered.

Supervisor Lawrence questioned the necessity for this type of emergency communication and response system, as he could not recall a resident ever being hurt during a disaster. Supervisor Chiodo stated that, historically, the District was lucky and there were no injuries.

➤ GH VC Emergency Backup Power Supply

Supervisor Davidson stated that the current donated generator could only provide limited power. The intention of an emergency backup power supply was to service The Village Center and emergency operations following a disaster and enable emergency operations to continue for an extended time. Without a sufficient backup power supply, the facility would be hot, there would be no lights at night and the radio batteries would die. The estimated cost was \$30,000 but less expensive options could be considered. The purpose of this concept was to have an emergency operations center at The Village Center that could service the community for an extended time, following a disaster.

Supervisor Lawrence questioned why the District would need emergency operations capabilities for an extended time, as he felt that true emergencies could be resolved within one or two days. Discussion ensued regarding not being able to depend on the County EOC or first responders, in a declared emergency situation.

➤ GH VC Windstorm Window/Door Glass Protection

This item was not discussed.

This topic would be included on the next workshop agenda.

**E. Continued Discussion/Consideration of/Decision on: Resolution 2017-7, Approving the District's Proposed Budgets for Fiscal Year 2017/2018 and Setting a Public Hearing Thereon Pursuant to Florida Law; and Providing An Effective Date**

Mr. McGaffney presented Resolution 2017-7 for the Board's consideration. On Page 17, the proposed Fiscal Year 2018 assessment increase would be \$22 per unit, over Fiscal Year 2017. If the \$105,000 for roads and \$5,000 for access control increases, discussed earlier, were added, the assessment increase would be approximately \$77 per unit. If the Board wanted to reduce the proposed increase, the number or scope of the infrastructure reinvestment projects must be reduced. Supervisor Davidson asked if the "Debt Service Fund Budget – Series 2008 Bonds" \$73,377 "Projected fund balance surplus/(deficit) as of September 30, 2018", on Page 15, could be used to offset some of the proposed assessment increase. Mr. McGaffney replied affirmatively and pointed out that debt service fund balance of \$59,376 was already being used for that purpose. To keep the assessment increase to only \$50, \$51,588 additional of debt service fund balance must be used. Mr. McGaffney suggested reducing the road resurfacing infrastructure reinvestment project by \$52,000 or \$55,000, instead. Discussion ensued regarding projects that could be removed or reduced from the CIP budget. Mr. McGaffney suggested using approximately \$50,000 more of fund balance from the General fund to keep the assessment increase at \$50. The Board agreed.

**On MOTION by Supervisor Lawrence and seconded by Supervisor Chiodo, with all in favor, Resolution 2017-7, Approving the District's Proposed Budgets for Fiscal Year 2017/2018, amended as discussed, and Setting a Public Hearing Thereon Pursuant to Florida Law for September 7, 2017 at 5:00 p.m., at this location; and Providing An Effective Date, was adopted.**

**F. Discussion: Sign & Bike Policy**

Mr. Clark stated that the Policies should be completed about 35 days prior to the Public Hearing. This item would be included on the next workshop agenda.

**G. Discussion: Flagler County Sheriff's Office Active Shooter Training Session**

This item would be included on the next workshop agenda.

**NINTH ORDER OF BUSINESS**

**OPEN ITEMS**

This item was not discussed.

**TENTH ORDER OF BUSINESS**

**SUPERVISORS' REQUESTS**

There being no Supervisors' requests, the next item followed.

**ELEVENTH ORDER OF BUSINESS**

**ADJOURNMENT**

Mr. Kloptosky provided a follow up handout from the Golf Club regarding repair of the wooden bridges.

There being no further business to discuss, the meeting adjourned.

**On MOTION by Supervisor Gaeta and seconded by Supervisor Lawrence, with all in favor, the meeting adjourned at 2:26 p.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary



Chair/Vice Chair